



Retired Senior Volunteer Program (RSVP)

Building a Greater Miami....one volunteer at a time



The **Retired and Senior Volunteer Program (RSVP)** offers our most valuable residents; those retired persons 55 and older, an opportunity to contribute their time, expertise and experience as school volunteers.

The goal of RSVP is to promote student growth, attendance, confidence, positive attitude, and to enhance social relationships that support student achievement.



Who is eligible for RSVP?

- Anyone 55 and older willing to lend their experience, expertise and valuable insight.

What are the requirements?

- A background history repository check.
- Attend an orientation training
- Volunteer a minimum of 20 hours per month

Benefits for Volunteering:

- Transportation reimbursement
- District/County Recognition
- Insurance
- Newsletter features



For more information please call 305-995-2995



RSVP

Lead With Experience



FACT SHEET

WHAT IS RSVP?

The Retired & Senior Volunteer Program (RSVP) offers individuals 55 years of age and over an opportunity to contribute their time, expertise and knowledge volunteering service to the community. RSVP is a national organization sponsored by the Corporation for National and Community Service a federal agency, and locally by Miami-Dade County Department of Human Services and Miami-Dade County Public Schools.

WHO CAN JOIN RSVP?

You can, if you are 55 or older and interested in contributing to your local school or community. There is no income, education, experience, or membership fees required. Your school assignment, determined in the interview which precedes placement, is dependent upon your interests and the needs of the school.

WHERE CAN I SERVE?

You can serve at any one of Miami-Dade County's 400 schools of your choice within your community.

WHAT CAN I DO TO HELP?

Based on the schools needs and your interest, you can participate in one or more School based activities such as:

- **Mentor** – serve as a trusted friend and role model promoting character development.
- Read to students learning how to read
- Teach 5th grade students how to play chess
- Work with second grade teachers on a healthy life project
- Dig and plant with the fifth grade students' Garden Project
- Work through math problems with a student that is having a hard time understanding fractions
- Talk with a child who needs to practice speaking English
- Assist the Art Teacher in preparing and transporting projects for "THE FAIR"
- Assist students in the library with research on the internet
- Assist the Kindergarten teacher with a special project
- Work with a student struggling with handwriting
- Work with Sr. High school students on a community or service project
- Help to redesign and update the school's Science Lab
- Assist in developing hands on projects for students learning about ecology
- Work with fourth grade teachers' with an innovative writing/poetry project
- Assist the Media Specialist with students checking out books
- Business/Community member appointed by the principal to the Educational Excellence School Advisory Committee (EESAC)

Jobs that can be done outside the school day or after school:

- **Club Assistant** – offer assistance with a school booster club or other school-related organizations.
- Making arrangements with local business to provide supplies for special projects at the school
- Encouraging business contacts to participate in the school’s “Career Day.”
- Help coordinate activities with the school’s Dade Partners
- Make phone calls to parents who have questions concerning events and activities at the school
- Help develop and improve the school’s website
- Assist teachers with designs and development of classroom projects
- Help the school develop “In School Field Trips” that enhance the educational programs
- Work with community groups to develop educational opportunities students

HOW DO I JOIN RSVP?

Choose a local school in your community.

Register online at <http://www.dadeschools.net/> as follows:

- Parents, will log into Parent Portal.
 - All other volunteers/community members, will log into Community Portal.
After portal login, follow these steps:
1. Click the ***Services and Sites*** tab at the top.
 2. Click on the ***Be a School Volunteer!*** link.
 3. Choose your school(s) and activity (**RSVP**) in which you wish to volunteer.
 4. Go to your selected school/location and show your identification for final approval.

***If you already have a portal account and school just log-on and select (RSVP) as your activity.**

WHAT ARE THE BENEFITS?

- A. **Insurance:** All volunteers enrolled in RSVP and actively reporting time are automatically enrolled for the following:
 1. **Accident Insurance** – covers the volunteer for a personal injury arising from volunteer activities.
The coverage applies while traveling directly to and from the volunteer station and participating in an activity sponsored by RSVP. This insurance does not duplicate expenses paid by Medicare other valid and collectible insurance coverage.
 2. **Personal Liability** – protects volunteers for a bodily injury or property damage liability claim arising from the performance of the volunteer’s duties.

3. Excess Automobile Liability – protects the volunteers for a bodily injury or property liability claim arising out of the use of the volunteer’s automobile in connection with the volunteer’s service. This insurance is in excess of the insurance carried on the volunteer’s automobile or in the limits of the State’s financial responsibility law.
- B. Recognition: RSVP volunteers receive recognition for their services through annual ceremonies, periodic special programs, and media coverage.
- C. Newsletter: A project newsletter is published in a semiannual basis. Schools and volunteers are encouraged to submit articles.
- D. Travel Reimbursement: A small reimbursement is offered quarterly for “out-of-pocket” expenses the RSVP volunteer pays for travel to and from the volunteer site.

Eligibility requires: (a) use their own automobile, Metro-bus, Metro-rail or Special Transportation Service(STS) for travel to and from the volunteer station, and (b) serve a minimum of 48 hours during the quarter.

Public transportation is reimbursable at a maximum of \$2.00 per day. STS does not have a daily maximum. A volunteer who uses their own car is reimbursed at \$0.20 per mile. If car pooling (including husband and wife) only the driver may be reimbursed. Maximum reimbursement is \$30.00 per quarter regardless of method of transportation.

SIGN UP TODAY!

Persons interested in joining RSVP should call 305-995-2995, or register on-line at <http://community.dadeschools.net!/svp/school-vol.asp>

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